

Midd-West School Board

Meeting date: **Monday, October 11, 2010** **Started: 7:30 PM** **Ended: 8:57 PM**

Location: Midd-West High School-Auditorium

Purpose/Notes: Regular scheduled meeting

Chaired by: Mrs. Nancy O. Kroh

Minutes rec. by: Mrs. Nicole A. Stauffer

Attendance:

Present: Mr. Victor L. Abate, Mr. Ronald L. Hoffman, Mrs. Nancy O. Kroh, Ms. Lynn Y. Naugle, Mrs. Daphne D. Snook

Regrets:

Absent: Atty. Orris C. Knepp, III.

Late:

Guests:

Mrs. Holly V. Andretta (present), Mrs. Terry D. Arbogast (absent), Mr. Dane S. Aucker (present), Mr. M. Richard Aucker (present), Mr. James H. Aurand (absent), Mr. Mark G. Bickhart (absent), Mrs. Jennifer L. Bilger (present), Mr. Brent W. Bobb (present), Mrs. Jennifer Bowersox (present), Mr. Cletus Clotfelter (present), Mr. Rick Dandes (Daily Item Reporter) (present), Mrs. Lisa J. Decker (present), Mrs. Tracy L. Derr (present), Mr. James C. Edmiston (absent), Dr. David R. Fassett (present), Mr. Timothy E. Folk (present), Mrs. Allyson Folk (absent), Mr. David P. Harrison (absent), Mrs. Carla A. Hayes-Sauer (present), Miss Megan K. Hurst (present), Ms. Cynthia L. Hutchinson (present), Mrs. Lori M. Keister (present), Mrs. Dana J. Kemberling (present), Ms. Susan K. Kinney (present), Mr. Don Meredith (present), Miss Alexandra P. Moyer (present), Mr. Larry E. Moyer (present), Mrs. Teresa Moyer (present), Mrs. Ann M. Murray (absent), Ms. Tricia Pursell (absent), Mr. & Mrs. Kevin & Melani Rager (present), Mrs. Beth A. Rearick (present), Mrs. Donna M. Samuelson (absent), Mrs. Angela L. Schmoyer (present), Miss Jaclyn R. Sheaffer (late), Mrs. Lettie Siska (present), Mr. Ross A. Snook (present), Mrs. Danelle S. Snook (present), Mr. Christopher A. Snyder (present), Mrs. Bree A. Solomon (absent), Mrs. Nicole A. Stauffer (present), Mr. Gary L. Thomas (present), Mr. Todd R. VanKirk (present), Miss Abigail M. Walter (absent), Mrs. Jody Weist (present)

Meeting Documents:

- 101110_FieldTrips.pdf
- 101110_Minute 092710.pdf
- 101110_PersonnelReport.pdf
- 101110_QZAB.pdf
- 101110_Upcoming Events.pdf
- 122.123-AR.pdf
- 122.pdf
- 123.pdf

Meeting Minutes:

A. Opening Ceremonies

A.1. Call to Order

Mrs. Nancy O. Kroh

Status: Completed

A.2. Roll Call

Mrs. Nicole A. Stauffer

Status: Completed

A.3. Superintendent's Report

Dr. Wesley L. Knapp

Dr. Knapp reported that today was a teacher in-service day, and it was exciting to see how much teachers and instructional assistants value the importance of continued professional development training.

Status: Completed

A.3.a. Discussion on Academic Eligibility

Mr. Brent W. Bobb

Mr. Bobb voiced his concerns over a student that he had last season who had 8 courses but was failing 3. Mr. Bobb was concerned that this student was still able to play basketball.

Mr. Bobb asked the Board to consider adding language to the policy that will allow the coach some discretion to strengthen the policy. Mr. Bobb felt that poor attitudes and lack of drive was the reason for several losses last year.

Dr. Knapp told Mr. Bobb that the Administration and Board would review both the policy and the administrative regulations and would decide if a change was necessary.

Status: Completed

A.3.b. Teacher of the Year

Dr. Knapp expressed his thoughts about Miss Sheaffer's nomination for Teacher of the Year. She was one of 12 finalists. Dr. Knapp was honored to have a Midd-West teacher recognized at this prestigious event.

Miss Sheaffer expressed how much she enjoys teaching in the Midd-West School District and that she was honored to be recognized for this award.

Status: Completed

A.4. Scheduled Speakers

Mrs. Nancy O. Kroh

Status: Completed

A.4.a. Senior Class Trip

Mr. Christopher A. Snyder

Mr. Snyder and Miss Alexandra Moyer spoke briefly about the planned Senior Class Trip to Norfolk, VA. Mr. Snyder presented the Board with the scheduled itinerary and asked the Board to consider approving this request at the next regularly scheduled meeting on October 25, 2010.

Documents:

- 101110_SeniorClassTripHandout.pdf

Status: Deferred: 10/25/2010

A.5. Curriculum, Instruction & Technology

Mrs. Daphne D. Snook

Mrs. Snook announced that today's professional development training focused on:

Writer's Workshop at the elementary level.

Data Team Meetings at the middle school level.

Differentiated Instruction at the high school level.

Status: Completed

A.6. Business & Fiscal

Ms. Lynn Y. Naugle

Ms. Naugle announced that the Midd-West School District was awarded a PEP Grant, which will be used for a new high school fitness center and possibly a complete health services software package for all students as they move through the District.

Status: Completed

A.6.a. Fund Transfer

Ms. Lynn Y. Naugle

Ms. Naugle explained that the Fund Transfer that is on the agenda is for costs associated with the Middleburg Elementary Renovation Project.

Status: Completed

A.6.b. QZAB Financing

Mr. Stephen D. Flaherty, Director, RBC Capital Markets explained that in the past the QZAB was difficult to use. He announced that the District could look at a qualified cyber-type academy that could be set up which essentially is a school within a school.

Mr. Flaherty provided the Board members with a handout that explained the QZAB in more detail.

Status: Completed

A.7. Facilities

Mr. Gary L. Thomas

Mr. Thomas provided the Board with a Bill of Sale of the surplus items that will be offered on November 3, 2010, at 5:00 PM.

Mr. Thomas announced that auctioneer services would once again be donated by Hassinger & Courtney Auctioneers, 3442 Heister Valley Road, Richfield PA 17086.

Documents:

- 101110_SaleBill.pdf

Status: Completed

B. Action Items**B.1. Consent Agenda**

Mrs. Nancy O. Kroh

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No: None

Abstain: None

Absent: Aurand

Resolution #: 101110-01**Moved by:** Mr. Timothy E. Folk**Seconded by:** Mr. M. Richard Aucker**Status:** Carried**Vote:** 8-0-0-1

B.1.a. Approval of Minutes

Approval is requested of the minutes from the September 27, 2010, regular meeting of the Midd-West School District Board of Directors.

Status: Completed

B.1.b. Tax Exoneration

Approval is requested to deny the tax exoneration in the amount of \$20.00 for Center Township.

Status: Completed

B.1.c. Bus Stops

Approval is requested of the following bus stop:

Intersection of Richard and Smith Roads, Middleburg, PA

Status: Completed

B.2. Fiscal

Status: Completed

B.2.a. Fund Balance Transfer

Ms. Lynn Y. Naugle

Approval is requested to transfer \$2,000,000.00 from Designated Fund Balance to Capital Reserve for Middleburg Elementary School costs.

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No: None

Abstain: None

Absent: Aurand

Resolution #: 101110-02

Moved by: Mr. M. Richard Aucker

Seconded by: Mr. Timothy E. Folk

Status: Carried

Vote: 8-0-0-1

B.2.b. Qualified Zone Academy Bond (QZAB)

Ms. Lynn Y. Naugle

Approval is requested of Board certification of the Qualified Zone Academy Bond (QZAB) Program Application as presented.

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney & Kroh

No: Moyer & Snook

Abstain: None

Absent: Aurand

Resolution #: 101110-03

Moved by: Ms. Susan K. Kinney

Seconded by: Mr. M. Richard Aucker

Status: Carried

Vote: 6-2-0-1

Documents:

- 101110_QZAB Handout.pdf
 - 101110_QZAB.pdf
-

B.3. Policy & Programs

Mrs. Daphne D. Snook

Status: Completed

B.3.a. 2010-2011 New Curricula

Mrs. Daphne D. Snook

Approval is requested of the following curricula beginning with the 2010-2011 school year:

Heinemann: Units of Study for Teaching Writing grades K-5

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No: None

Abstain: None

Absent: Aurand

Resolution #: 101110-04

Moved by: Mr. Timothy E. Folk

Seconded by: Mr. M. Richard Aucker

Status: Carried

Vote: 8-0-0-1

B.3.b. Educational and/or Class Trips

Mrs. Daphne D. Snook

Approval is requested of the following educational and/or class trips:

a. Midd-West High School – Agricultural Students
Indianapolis, IN – October 19, 2010, through October 23, 2010
{Cost to District: \$344.48}

b. Midd-West High School – Agricultural Students
Grantville, PA – March 13, 2011, through March 15, 2011
{Cost to District: \$172.24}

Yes: Aucker, Folk, Kemberling, Kinney, Kroh, Moyer & Snook

No: Hoffman

Abstain: None

Absent: Aurand

Resolution #: 101110-05

Moved by: Mr. Larry E. Moyer

Seconded by: Mr. Ross A. Snook

Status: Carried

Vote: 7-1-0-1

Documents:

- 101110_FieldTrips.pdf

B.4. Personnel

Ms. Lynn Y. Naugle

Status: Completed

B.4.a. Personnel Report

Approval is requested of the Personnel Report as presented.

Yes: Aucker, Folk, Kemberling, Kinney & Kroh

No: Hoffman, Moyer & Snook

Abstain: None

Absent: Aurand

Personnel Report 10/11/10

2010-2011 SALARY RECOMMENDATIONS**a. BUSINESS MANAGER**

Approval is requested of a salary adjustment for Lynn Y. Naugle, Business Manager, in the amount of \$73,949.20 for the 2010-2011 contract year to be effective on July 1, 2010.

b. CONFIDENTIAL

Approval is requested of a salary adjustment for the following individual for the 2010-2011 school year to be effective on September 1, 2010: Allyson L. Folk \$15.59

EMPLOYMENT – CLASSIFIED

Approval is requested to employ the following individual:

a. Classified Employee – Melissa D. Kerstetter – Part-time Instructional Assistant/Permanent Substitute – Midd-West School District – Effective: October 12, 2010 – Salary: \$7.65 per hour {Replacement/Fassett}

CHANGE IN HOURLY RATE

Approval is requested to change the hourly rate for Danielle L. Warntz as an instructional assistant from \$8.16 to \$8.25 to be effective on August 30, 2010.

INCREASE IN HOURS

Approval is recommended for an increase in hours for the following individual to be effective on October 4, 2010:

- a. Crystal K. Kerstetter, part-time cafeteria worker at Middleburg Elementary School, from three hours to four hours per day due to not filling a vacant position for the 2010-2011 school year at Middleburg Elementary School

APPOINTMENTS

a. EXTRA-CURRICULAR – VOLUNTEERS

Approval is requested to approve the following individuals as volunteers for the 2010-2011 school year:

Melissa M. Brauer-Stuck Volunteer Swim Coach-Midd-West High School

Abby C. Funk Volunteer Field Hockey Coach-Midd-West High School

ADDITIONS TO SUBSTITUTE LISTS

a. CERTIFICATED

Approval is requested of the following individual as a certificated substitute at a rate of \$80.00 per day for the 2010-2011 school year:

Lindsey R. Reich -Early Childhood/Elementary

b. CLASSIFIED/FOOD SERVICE

Approval is requested of the following individual as a food service substitute at a rate of \$7.25 per hour for the 2010-2011 school year:

Dixie L. Musser

SECURITY GUARD

Approval is requested of the following individual as a security guard for the 2010-2011 school year at a rate of \$8.25 per hour as follows:

Robert S. Zimmerman

LEAVE OF ABSENCE

Approval is requested of the following leave of absence:

- a. West Beaver Elementary School – Effective: October 4, 2010, and continuing until a date unknown

LEAVES OF ABSENCE

Approval is requested of the following medical leaves of absence:

- a. West Beaver Elementary School – Effective: September 28, 2010, and continuing through approximately November 10, 2010

b. West Snyder Middle School – Effective: October 26, 2010, through approximately November 28, 2010

c. Middleburg Middle School – Effective: On or about December 10, 2010, through approximately January 21, 2011

d. Middleburg Middle School – Effective: Approximately January 21, 2011, through the remainder of the 2010-2011 school year

RESIGNATIONS

Approval is requested to accept the following resignations:

Tricia L. Gilbert Half-time Instructional Assistant October 5, 2010
Classroom {Kindergarten}
Middleburg Elementary School

Hedy A. Whatley Part-time Instructional Assistant October 15, 2010
Emotional Support Program
Middleburg Middle School

Resolution #: 101110-06

Moved by: Ms. Susan K. Kinney

Seconded by: Mr. M. Richard Aucker

Status: Carried

Vote: 5-3-0-1

Documents:

- 101110_PersonnelReport.pdf

C. Other Items

C.1. PlanCon Part F

Mrs. Nancy O. Kroh

Approval is requested of PlanCon Part F: Construction Documents.

Yes: Aucker, Folk, Kemberling, Kinney & Kroh

No: Hoffman, Moyer & Snook

Abstain: None

Absent: Aurand

Resolution #: 101110-07

Moved by: Mr. M. Richard Aucker

Seconded by: Ms. Susan K. Kinney

Status: Carried

Vote: 5-3-0-1

C.2. Certification in Lieu of Agency Approvals, Permits and Service Availability Letters

Mrs. Nancy O. Kroh

Approval is requested of the Certification in Lieu of Agency Approvals, Permits and Service Availability Letters.

Yes: Aucker, Folk, Kemberling, Kinney & Kroh

No: Hoffman, Moyer & Snook

Abstain: None

Absent: Aurand

Resolution #: 101110-08

Moved by: Mr. Timothy E. Folk
Seconded by: Ms. Susan K. Kinney
Status: Carried
Vote: 5-3-0-1

C.3. Student Discipline Adjudication Order

Mrs. Nancy O. Kroh

Approval is requested to adopt the Student Discipline Adjudication Order for student 1011-001, and to direct the Superintendent to give notice of the order to student 1011-001 and the parent(s) and advise them of the disciplinary recommendation.

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
No: None
Abstain: None
Absent: Aurand

Resolution #: 101110-09

Moved by: Mr. Larry E. Moyer
Seconded by: Mr. Ross A. Snook
Status: Carried
Vote: 8-0-0-1

C.4. Board Meeting Location

Mr. Ross A. Snook

Approval is requested to hold all future Midd-West School Board regular meetings at Midd-West High School, Middleburg, PA.

Yes: Aucker, Folk, Kemberling, Kinney, Kroh & Moyer
No: Hoffman & Snook
Abstain: None
Absent: Aurand

Resolution #: 101110-10

Moved by: Mr. M. Richard Aucker
Seconded by: Mr. Timothy E. Folk
Status: Carried
Vote: 6-2-0-1

C.5. Request for Additional Bus Stop

Mr. Ross A. Snook

Mr. & Mrs. Kevin Rager asked the Board to consider waiving the one-stop bus stop policy and consider granting them two (2) bus stops due to a childcare issue. The original transportation request was denied by the Superintendent and the transportation department.

Mr. Snook stated that he does not understand why we cannot allow this. Mr. Snook said that he understands the policy, but he does not understand why this cannot be an exception. Mrs. Rager would be able to provide the District with her work schedule 3-4 months in advance.

Yes: Aucker, Hoffman, Kemberling, Moyer & Snook
No: Folk, Kinney & Kroh
Abstain: None
Absent: Aurand

Resolution #: 101110-11

Moved by: Mr. Ross A. Snook
Seconded by: Mr. Larry E. Moyer
Status: Carried
Vote: 5-3-0-1

D. Closing Ceremonies

D.1. Public Comment

Mrs. Nancy O. Kroh

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

Status: Completed

D.2. Reports

Mrs. Nancy O. Kroh

Status: Completed

D.2.a. Student Report-Miss Megan K. Hurst

Miss Megan K. Hurst

Miss Hurst gave a report on sports. She also announced that the National Honor Society would hold their induction meeting on Monday, October 18, 2010, at Midd-West High School.

Status: Completed

D.2.b. Buildings & Grounds Committee

Mr. M. Richard Aucker

November 11, 2010, 4:00 PM.

Status: Completed

D.2.c. Central Susquehanna Intermediate Unit

Mr. Timothy E. Folk

Status: Completed

D.2.d. PSBA Liaison

Ms. Susan K. Kinney

Status: Completed

D.2.e. SUN Area Technical Institute

Mr. Ronald L. Hoffman

Status: Completed

D.3. Dates for Board Members' Calendars

Mrs. Nancy O. Kroh

Documents:

- 101110_Upcoming Events.pdf

Status: Completed

D.4. Adjournment

Mrs. Nancy O. Kroh

Motion to adjourn the regular meeting of the Midd-West School District Board of Directors.

Yes: Aucker, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

No: None

Abstain: None

Absent: Aurand

The meeting was adjourned at 8:57 PM.

Resolution #: 101110-12

Moved by: Mr. Ross A. Snook

Seconded by: Mr. Ronald L. Hoffman

Status: Carried

Vote: 8-0-0-1

Recording Secretary:

Chairperson:

Date:
